

# TYE MUNICIPAL COURT

## Plea Reply Form

This form is furnished as a courtesy to you by the Municipal Court of Tye, Texas, to assist you in making disposition of the charge or charges against you. Appearances are before the Municipal Judge on Wednesdays, between 8:00am and 4:00pm. "Contacting the Court" without entering a plea on or before your scheduled appearance date, does not constitute an appearance and can subject you to additional charges of failure to appear. Please read over this form carefully and completely before making your plea. If you have any questions, please do not hesitate to contact us.

**NOTE: A parent or legal guardian MUST accompany you if you are under age 17 for any offense, or under age 18 for alcohol/tobacco offenses.**

The Tye Municipal Court now allows you to submit your plea by filling out the form below, digitally signing it and clicking on the submit button to submit your plea electronically. The Court will notify you through email that your plea has been received. Please keep a copy of the email for your records! If you do not receive an email within 2 business days, please contact the Court at 325-692-9581.

In some cases, you may request that a charge be dismissed by taking a DRIVING SAFETY COURSE (DSC) or by DEFERRED DISPOSITION. You lose that right if you do not present notice to the Court on or before your appearance date of your desire to do so. Please note, you must include a copy of your valid driver's license and valid motor vehicle insurance (financial responsibility) with your request. Driver's license, valid insurance and notice may be scanned and email to [municipalcourt@cityoftye.org](mailto:municipalcourt@cityoftye.org). You may also bring them in person to 205 North St, Tye, TX or send by certified mail to PO Box 369, Tye, TX 79563. Please include a cashier's check or money order in the amount of court costs and any special expense, payable to the Tye Municipal Court, with your notice. Credit card payment options are now available through: [www.trafficpayment.com](http://www.trafficpayment.com) or by phone 1-800-444-1187. Fee schedule for Traffic Payment can also be found at [www.cityoftye.org](http://www.cityoftye.org). For total amount due, contact the Court at 325-692-9581.

**NOTE:** You are not eligible for DSC if you have been charged with speeding 25 mph over the posted speed limit, or if you have taken DSC within twelve months. (This request must be made to the Judge and could be denied). If you hold a **Commercial Driver's License**, you are not eligible for any dismissal by DSC or Deferred Disposition in Municipal Court.

1. **IF YOU WISH TO ENTER a PLEA OF NOT GUILTY** and desire a trial, you must so indicate in the proper space provided below (1). If you enter a plea of Not Guilty, you will first be set for a pre-trial hearing. You shall be notified by return mail of the court date set for your hearing. You may hire an attorney to represent you or you may represent yourself.
2. **IF YOU WISH TO ENTER a PLEA OF GUILTY OR NO CONTEST** please indicate below in the proper space provided (2) or (3). A plea of No Contest is the same as that for a plea of Guilty, although a plea of No Contest cannot be used against you in a subsequent civil suit for damages. Either plea indicates that you understandably agree that you hereby waive your right to a jury trial. Please refer to the schedule, found at [www.cityoftye.org](http://www.cityoftye.org), to determine the total amount of your fine(s) and court cost. Please contact the Court if your charge is not listed, or if you want to ensure the total amount due is correct.
3. **IF YOU WISH TO REQUEST a COMPLIANCE DISMISSAL, OR DEFERRED DISPOSITION**, please do so in the proper space below DSC (4) or Deferred Disposition (5), and follow the directions provided. Please be sure to enclose all related materials. An incomplete request will be denied. Any commercial driver's license will be denied. NO exceptions.

**IF YOU FAIL TO REPLY** to this charge **by the appearance date, (the Wednesday following 10 days from the date of offense)** an additional charge may be filed against you for Violate Promise to Appear or Failure to Appear with an additional fine up to \$500.00. A warrant will be issued for your arrest. You may be denied the renewal of your driver's license if you fail to appear or fail to satisfy a judgment after appearance.

If you mail your plea, please **mail it certified** to; Tye Municipal Court, P.O. Box 369, Tye, Texas 79563. The Court will mail the Judge's orders back to you with confirmation and specific conditions, or a denial and final judgment in reference to the case. Depending on appearance, either in person, by attorney or by certified mail, you have 10 days to APPEAL a conviction. The APPEAL notice must be in writing and must be accompanied by an appeal bond that will be double the fine and costs.

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1. I hereby plea **NOT GUILTY**. I will contact the court to make payment arrangements for an appearance bond in the amount of **\$200.00** for each charge filed against me. I have added my current mailing address below and will provide a copy of my driver's license or state I.D. to the Court.
2. I hereby plea **GUILTY** and waive appearance at trial. I will contact the court to make payment arrangements for the fine(s) and cost(s). I have added my current mailing address below and will provide a copy of my driver's license or state I.D. to the Court.
3. I hereby plea **NO CONTEST** and waive appearance at trial. I will contact the court to make payment arrangements for the fine(s) and cost(s). I have added my current mailing address below and will provide a copy of my driver's license or state I.D. to the Court.

If you are **NOT** requesting DSC or DD, skip #4 and #5 below.

4. I hereby plea **NO CONTEST** and request a **Drivers Safety Course (DSC)**. I understand the qualifications and conditions thereof. I have added my current mailing address below and will provide a copy of my driver's license, or state I.D. and current vehicle insurance to the Court.
5. I hereby plea **NO CONTEST** and request **DEFERRED DISPOSITION**. I understand the qualifications and conditions thereof. I have added my current mailing address below and will provide a copy of my valid driver's license and current vehicle insurance to the Court. I understand that I must submit a payment in the amount of \$199.10, if paying online. If paying by mail or in person, I understand that I must submit (2) separate money orders or cashier's checks in the amount \$199.10: (1) for \$100.00 to post as bond and (1) for \$99.10 to pay court costs.

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Printed Name (as it appears on DL)

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Driver's License or State I.D. No.

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D.L./I.D. State

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Mailing Address

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City

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State

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Zip Code

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Phone No.

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Citation/Violation No. or Listed Charge

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Citation Date

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Email Address

By signing this form, I agree to meet the conditions listed within my selection(s) above. I also understand that failure to meet the condition(s) above, or if I fail to satisfy a judgment after appearance, may result in the denied renewal of my driver's license.

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**Signature**